

## Item Description Requirements

### **General descriptions of property are not acceptable.**

Unacceptable descriptions include, but are not limited to: "scrap gold", "miscellaneous jewelry", "ring", "necklace", "bracelet" and "assorted jewelry".

Appropriate descriptions include, but are not limited to, make, model, engravings, serial number(s) for property/goods having them and any inscription(s), initial(s), color(s), brand(s) , size , weight , shape , or other appropriate characteristic(s) for all property/goods.

## Item Description Requirements

Please remember that any state or municipal police officer shall have access to the records required to be kept by you under section 21-100(b) and may inspect your place of business as well as any goods purchased or received.

On a weekly basis during the term of this license, **no later than 5:00 p.m. on each Monday**, you shall compile a list of all items purchased and deliver said list in electronic format to the Glastonbury Police Department via E-Mail to:

[preciousmetals@glastonbury-ct.gov](mailto:preciousmetals@glastonbury-ct.gov)

Please feel free to contact the Glastonbury Police Department or my office with any questions. Agt. Bruce Nickerson is currently assigned as the primary contact for licensed Purchasers of Precious Metals and Stones in Glastonbury. He can be reached at Tel. # 860-652-4267 or [bruce.nickerson@glastonbury-ct.gov](mailto:bruce.nickerson@glastonbury-ct.gov)

Very truly yours,

Chief of Police